



Welcome to Westwood JH Beginner Choir!

Choir Families:

We are so incredibly excited that your student has elected to be part of the WWJH/HPPM 6th Grade Choir program! We are one of the 8 fortunate RISD elementary schools to have this opportunity. With the privilege of choir membership comes the responsibility of hard work, outstanding citizenship, leadership skills, academic success, and teamwork.

Attached you will find several pages of information that will help you to be better informed about the events for this upcoming school year. Please return the two light blue forms at the end of this packet by **Friday, September 2nd.** Returning the forms will count as a grade for all students so it is very important that we receive them. In addition, forms from the Richardson ISD Fine Arts Department handbook will be given to your student and will need to be filled out, signed, and returned also by September 2.

If you have any questions or concerns, please feel free to call, email, or write. Thank you.

Sincerely,

Caroline Hartman

Mrs. Caroline Hartman
Associate Director of Choirs
caroline.hartman@risd.org
(469) 593-3592

SUGGESTED CHOIR SUPPLIES:

- Package of white copy paper
- Package of #2 pencils

DONATIONS ARE ACCEPTED FOR THE FOLLOWING:

- gift cards (to be used for prizes)
- large bags of candy (to be used for prizes/incentives)

Westwood Junior High School Choral Department

Supplement to RISD Fine Arts Handbook

Classroom Rules

1. Be in your assigned seat with your choir folder **before class begins**. When we are ready to rehearse, you are quiet and listening.
2. Always raise your hand to speak or leave your seat, unless instructed otherwise.
3. Follow the instructions given by the teacher or any adult.
4. Show respect for teachers, other students, and classroom materials. Criticizing another person's voice or effort is not allowed. We will work as a team at all times.
5. Keep your hands, feet, and all other objects to yourself. The piano, whiteboard, laptops, and other classroom devices and materials are off limits to students unless given permission by Mrs. Hartman or another teacher.
6. Food, drinks, gum, or candy are not allowed in the classroom. Water is okay and encouraged.
7. iPads and other electronic devices may only be used when given permission by the teacher or an adult. Per RISD policy, cell phones are not allowed in classrooms.
8. Participate to the best of your ability everyday.

Classroom Procedures

1. Enter the room in an orderly manner and put your belongings on the counters in the back of the room.
2. Pick up **your** assigned choir folder and quietly sit in your assigned seat **before** class begins.
3. Class begins at 2:16 and warm-ups are started by the teacher.
4. Students will be dismissed when instructed by the teacher.
5. At the conclusion of the class period, when instructed, put your choir folder away in its designated location. Pick up only **your** belongings and quietly exit the room.

Consequences

1. Every student begins each week with a 100% participation grade. All students will receive a choir demerit card each grading period to be kept in his/her choir folder. The demerit card will be used to record individual students' misbehavior during class if the time arises. Failure to follow the rules will result in deductions from the participation points each week and a lowering of the student's citizenship grade. Points will be lost for being tardy to class, talking excessively, not participating, eating or drinking in class (including gum), not having required materials (choir folder, pencil, and music), using electronic devices without permission, and for not following the teacher's instructions and directions the first time they are asked. Each infraction will result in a phone call or email to parents and office referrals. Assault to another student or the teacher (physical or verbal) will result in an immediate office referral.

Westwood Junior High School Choral Department

Beginning Choir Calendar

2022-2023

*Events in **bold print** are **REQUIRED** for **all** choir members unless otherwise noted.*

<u>DATE</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>TIME</u>
September 28	Fall Concert	WWJH Small Gym	6:30 PM
October 17	RISD Vocal Music Festival	West JH	after school assigned times
December 7	Winter Concert	WWJH Small Gym	7:00 PM
January 25	Pop Concert	WWJH Small Gym	7:00 PM
February 1	RHS Area 6th Grade Choral Festival	RHS Auditorium	during school
February 1	6th Grade Choir Social	WWJH Cafeteria	after school, TBA
May 1	Eagle Fest**	RHS Auditorium	during school
May 16	Spring Concert	WWJH Small Gym	7:00 PM

** indicates students MUST meet all requirements in order to participate.

Concert attendance and participation are required for students to be able to attend Eagle Fest and any other festivals or trips that take place during the school day.

All information is subject to change, other events and rehearsals may be scheduled as needed. Adequate notice will be provided.

Caroline Hartman, Associate Director
Westwood Junior High School
caroline.hartman@risd.org | 469-593-3592

Updates to the choir calendar
will be posted on the
Westwood Choir Website:
www.wwjhchoir.com



PRESTOASSISTANT

The Westwood Choir, along with all of the RISD secondary music programs, are now using Presto Assistant to help manage the business side of our programs — sending emails, keeping inventory, tracking financials — so we can use more of our time teaching and inspiring kids.

Please use this QR code to input choir student and family contact information into a Google Form which will help us communicate with you through Presto Assistant. All information will be kept confidential and will only be used for student/parent/guardian contact.



The Google form can also be accessed here:
<https://qrco.de/hppmchoir>

WESTWOOD CHOIR SPONSORS

2022-2023

In order to better meet the needs of our students and the Westwood Choir Department, we are offering the opportunity of becoming Westwood Choir Sponsors. Not only will these donations directly benefit the Westwood choral program, but also, **all sponsors' names will be listed in the five choir concert programs throughout the school year**, so that we may show our thanks and appreciation. **Choir sponsors may be individuals, families, or businesses**. Please see the donation form on the following page (additional forms are available from Mr. Price or on our website: wwjhchoir.com). We hope you will proudly sponsor the Westwood Choir!

Contribution levels *(one time contribution only)*

- ♪ Crescendo: \$10.00
- ♪ Intermezzo: \$25.00
- ♪ Grandioso: \$50.00
- ♪ Finale: \$75.00
- ♪ Bravo: \$100.00
- ♪ Encore: over \$100.00

All financial contributions to the Westwood Choir Department are tax-deductible. Receipts available upon request.

WESTWOOD JUNIOR HIGH CHOIR SPONSOR DONATION

Name _____
Address _____
City _____ State _____ Zip _____

Name as you wish to appear in concert program _____

Crescendo Level Sponsor—\$10.00 \$ _____
Intermezzo Level Sponsor—\$25.00 \$ _____
Grandioso Level Sponsor—\$50.00 \$ _____
Finale Level Sponsor—\$75.00 \$ _____
Bravo Level Sponsor—\$100.00 \$ _____
Encore Level Sponsor—over \$100.00 \$ _____

Total Sponsor Donation to Westwood Choir \$ _____
Checks payable to RHSACBC

Thank You!

Return to Westwood Junior High Choir • 7630 Arapaho Rd. • Dallas, TX 75248



WESTWOOD JUNIOR HIGH CHOIR SPONSOR DONATION

Name _____
Address _____
City _____ State _____ Zip _____

Name as you wish to appear in concert program _____

Crescendo Level Sponsor—\$10.00 \$ _____
Intermezzo Level Sponsor—\$25.00 \$ _____
Grandioso Level Sponsor—\$50.00 \$ _____
Finale Level Sponsor—\$75.00 \$ _____
Bravo Level Sponsor—\$100.00 \$ _____
Encore Level Sponsor—over \$100.00 \$ _____

Total Sponsor Donation to Westwood Choir \$ _____
Checks payable to RHSACBC

Thank You!

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Stay up to date with the Westwood Choir Programs!

Sign up to receive choir info via
Talking Points!

Download the app and use the class
code: **TXR1YT**

OR text 304100 to (415) 475-3913 to
recieve text messages.



Visit our WWJH Choir Website:
WWJHChoir.com



Follow us on Instagram!
[@westwoodjhchoirofficial](https://www.instagram.com/westwoodjhchoirofficial)



Follow us on Twitter!
[@westwoodchoir](https://www.twitter.com/westwoodchoir)

Please return this page to Mrs. Hartman

WWJH Beginning Choir Fee

\$20 DUE BY WEDNESDAY, OCTOBER 5

Cash (preferred) or checks payable to RHSACBC
Payment plans are available - contact Mrs. Hartman
caroline.hartman@risd.org or 469-593-3592

When students bring money or checks to school, we provide them with an envelope to fill out and hand to us for organizational purposes.



Please return with payment to Mrs. Hartman no later than Wednesday, October 5

\$20.00 Fee - Includes choir t-shirt, choir binder, and festival entrance fee.

(Optional: If you would like to make a donation for choir fee scholarships please indicate the amount here \$_____)

\$_____ Total Amount Paid

_____ Cash (preferred)

_____ Check (made payable to RHSACBC (Check #_____)

(\$12 fee for each returned check)

Student's Name

Parent/Guardian Signature

Please return this page to Mr. Price or Mrs. Hartman

**WESTWOOD CHORAL DEPARTMENT
STUDENT/PARENT/GUARDIAN INFORMATION***

(*Information will be kept on file for student/parent/guardian contact only)

Please **PRINT** all information:

Student's name _____

Address _____
(Number & Street) (Apt. #) (City) (Zip Code)

Student's home and/or cell phone _____

Student's birthday (month/day/year) _____



****Student's T-shirt size** (please check one—**adult** sizes):
 Small Medium Large XL XXL XXXL

Student **primarily** lives with (please check one):
 both parents mother father grandparents other _____

Mother/Guardian's name _____

Mother/Guardian's **e-mail** address _____

Mother/Guardian's **cell** phone _____

Mother/Guardian's **home** phone _____

Mother/Guardian's **work** phone _____

Father/Guardian's name _____

Father/Guardian's **e-mail** address _____

Father/Guardian's **cell** phone _____

Father/Guardian's **home** phone _____

Father/Guardian's **work** phone _____

Please list any additional information that might be helpful:

Westwood Choral Department
Student/Parent Commitment

As a member of the Westwood Junior High Choir, I realize that I am a part of an important team. As with any team, I understand that the choirs' success depends on the cooperation and dedication of every choir member.

I have read the procedures, rules, consequences, and required materials of the Westwood Choir and I will strive to be a positive member. I have seen the choir calendar and understand that these concerts and performances are required and part of the class.

Student name _____

Student signature _____

Parent/Guardian signature _____

I am (or will be) involved in the following organizations (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Band | <input type="checkbox"/> Orchestra |
| <input type="checkbox"/> Cheerleading | <input type="checkbox"/> Leadership (zero hour only) |
| <input type="checkbox"/> "Club" volleyball (outside of school) | <input type="checkbox"/> Dance/Ballet (outside of school) |
| <input type="checkbox"/> WWJH after-school program | <input type="checkbox"/> Scouts (outside of school) |
| <input type="checkbox"/> Greater Dallas Choral Society | |
| <input type="checkbox"/> Other (please list) _____ | |



Westwood Junior High School Choral Department
Joel M. Price, Head Director
Caroline Hartman, Associate Director

7630 Arapaho Road
Dallas, Texas 75248

Mr. Price: (469) 593-3539 🎵 E-mail: joel.price@risd.org 🎵 Choir website: WWJHChoir.com
Mrs. Hartman: (469) 593-3592 🎵 E-mail: caroline.jaimes@risd.org 🎵 Twitter: @westwoodchoir

The following pages are required by RISD Fine Arts and must be completed and returned to Mr. Price or Mrs. Hartman by Friday, September 2:

- RISD Fine Arts Department Authorization and Release for Student Travel (*either in English or Spanish*)
- 2022-2023 Extracurricular Activity Acknowledgment and Agreement Form (*either in English or Spanish*)
- 2022-2023 RISD Fine Arts Handbook Acknowledgment Form

The Westwood Choir/RISD Fine Arts Handbook can be accessed on our Westwood Choir website:

<https://www.wwjhchoir.com/documents>



RISD Fine Arts Department Authorization and Release for Student Travel

General Information

Throughout the year, your student's Fine Arts program may travel locally or out of the local area to performances, competitions, enrichment opportunities etc. Your student is eligible to attend if you choose to allow the student's participation. These trips are designed for enrichment, entertainment, and/or curriculum enhancement and your student's participation is completely voluntary. If a trip involves travel out of the local area, students will be responsible for meeting all financial commitments for the trip. Students represent the Richardson Independent School District and their school at all times. Student participation in this trip or any other activity is conditioned upon the student's compliance with all applicable rules and policies before and during the activity. Any student who engages in inappropriate behavior while away from RISD on a school-sponsored trip is subject to immediate removal from the activity at the parents' expense in addition to any other school discipline which may be administered.

This form provides basic information about the trip and seeks to gather important information about your student that is necessary during the trip. The activity sponsor will provide more detailed information and you will have the opportunity to ask questions to ensure you make a fully informed decision about your student's participation in this activity.

Please carefully read and complete all information requested on this form. Incomplete forms may delay your student's approval for the activity.

Student and Parent /Guardian Information *(Please print legibly and provide all requested information)*

Student's Full Name _____ DOB _____

Student's Address _____

Student Mobile Telephone # _____ Student Home Telephone # _____

Name(s) of Student's Parent(s)/Legal Guardian(s) _____

Address (if different from student) _____

Mother's Telephone Contact #s (Home, Mobile, Work) _____

Father's Telephone Contact #s (Home, Mobile, Work) _____

Name/Contact #s for Alternate Adult (Emergency Contact) _____

Name/Contact #s for Alternate Adult (Emergency Contact) _____

PRINTED Student Name: _____

PARENT/LEGAL GUARDIAN AUTHORIZATION & RELEASE

My signature below certifies that I (i) am the parent/legal guardian of the student named in this form and that I have full legal authority to made decisions concerning this minor child, (ii) have carefully completed the information requested on this form and the information is true and complete, (iii) have familiarized myself with the school-sponsored activity described in this form and I have had an opportunity to ask questions about any aspect of the activity, and (iv) authorize my student named herein to participate in the described activity, including the use of transportation through common carriers or other public or private means. I understand that the Richardson Independent School District and its employees will take reasonable steps to ensure the activity is conducted in a safe and responsible manner but I further understand and agree that my student could be injured or sustain other damage or loss. In consideration of the work by the Richardson Independent School District and its employees to plan and sponsor this trip and to allow my student to participate, on my own behalf and on behalf of my minor student named herein, I hereby release and hold harmless the Richardson Independent School District and its trustees, employees, agents, assigns, and volunteers from any claims or causes of action, including negligence, resulting from any damages, injuries, or other loss to my student, to me, or my family, arising out of or resulting from my student's participation in this trip.

In the event that my student is presented for or requires medical treatment or surgery or any other form of medical care or aid, I do hereby authorize the trip sponsors/chaperones to provide consent for my student to obtain such care and I authorize any medical provider to communicate or consult with such sponsors or chaperones about my student's medical treatment, including disclosing my student's protected health information. I understand that I am responsible for payment of all costs or charges related to medical treatment my student receives such as, but not limited to physician, hospital, x-ray, lab, drugs, and EMS.

Signature: _____ Signature: _____

Date Signed _____ Date Signed _____

Health-Related Information

1. List allergies to food, medications, other. (If None, state NKA.)
2. Describe all major health concerns and illnesses (*e.g.*, diabetes, epilepsy, allergies, heart issues, etc.) (If None, so state.)
3. Will the student be required to take any medication on the trip? If yes, describe. If no, so state.
List medication(s), their purpose, mode of administration, and any assistance the student requires
4. Date of last Tetanus injection:
5. Name/Address/Phone of family physician:
6. Does student wear (yes/no): glasses? _____ contact lenses? _____ hearing aid? _____ other assistive device? _____
7. Additional medical information or comments:

Insurance Coverage – Please attach a copy (front and back) of any medical and/or dental insurance card(s) under which the student is covered. Identify which carrier provides the primary coverage, if applicable.

Name of Parent who is the Policy Holder: _____

2022-2023 Extracurricular Activity Acknowledgement and Agreement Form

Student Statement:

My signature below certifies that I have read and understand the RISD District-Wide Guidelines for Extracurricular Students: Alcohol & Illegal Drugs. I agree to comply with all rules and regulations in these guidelines and any additional rules adopted by my school as a condition of participation as a member of an extracurricular activity. I understand that my failure to comply with these guidelines may result in disciplinary action, including dismissal from all extracurricular activities.

Printed Name of Student

Student Signature

Date Signed

Parent/Legal Guardian Statement (for students under 18 years of age):

My signature below certifies that I have read and understand the RISD District-Wide Guidelines for Extracurricular Students: Alcohol & Illegal Drugs. I understand that my student must comply with all rules and regulations written in these guidelines and any additional rules adopted by my student's school as a condition of participation in an extracurricular activity. I understand that his or her failure to comply may result in disciplinary action, including dismissal from all extracurricular activities.

Printed Name of Parent or Legal Guardian

Signature of Parent or Legal Guardian

Date Signed



2022-2023 Band, Choir, Orchestra, Theatre & Dance HANDBOOK ACKNOWLEDGEMENT FORM

Please electronically sign the following acknowledgement form and return it to your band, choir, orchestra, theatre or dance director. All forms must be received before the end of the first six weeks.

HANDBOOK

THIS IS TO CERTIFY THAT I HAVE RECEIVED AND READ THE RISD FINE ARTS 2022-2023 HANDBOOK AND WILL OBSERVE ALL GUIDELINES FOUND THEREIN.

SIGNED _____ DATE _____

RISD Student Signature

I HAVE RECEIVED AND READ THE 2021-2022 RISD FINE ARTS HANDBOOK AND UNDERSTAND HOW IT APPLIES TO MY STUDENT.

SIGNED _____ DATE _____

RHS Parent/Guardian Signature

MEDIA PUBLICATION RELEASE

I grant permission for RISD Fine Arts to identify me by name or likeness or both in campus or RISD publications, either printed or electronic.

Accept Decline

RISD Student PRINTED Name

RISD Student Signature

I grant permission for RISD Fine Arts to identify my above named child by name or likeness or both in campus or RISD publications, either printed or electronic.

Accept Decline

RISD Parent/Guardian PRINTED Name

RISD Parent/Guardian Signature